PayCargo Quick Pay

PAYCARGO HOW TO TUTORIAL



Country Input

To begin using **PayCargo Quick Pay**, select the Country your Vendor is located in.

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1. Transaction Details	2. Payer (your) Details	3. Payment - Credit Card	4. Confirmation
			Required
	* LIC Lipited States		
	US - United States	V	
	* Type Vendor name or se	elect from list 🛛 🗸	

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Vendor Input

Select the **Vendor** that you would like to pay.

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L 1239935678		Am	ount		
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Input Invoice Details

Fill in all the fields marked by a red asterisk (*) to proceed.

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Input Your Details

Add your information and fill in all fields marked by a red asterisk (*).

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1. Transaction Details	2. Payer (your) Details	3. Payment - Credit Card	4. Confirmation
ransaction Details			Required
*	First Name	* Last Name	
	Company Name	* Email Address	
	Company Name	* Email Address We will send the transaction confirmation to this email.	
•	Company Name Phone Number	* Email Address We will send the transaction confirmation to this email.	



Credit Card Details

Lastly, fill in your credit card information to complete the payment.

* 3.8% Credit Card Processing Fee Applies

	PayCargo's platform for simple one-time payments.					■ <u>Tutorial</u> PDF Cuide			
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🔶 Payer (your) Detail:	i								Require
	Transaction Summary	AW	B #3353536		3.8% Processing F	ee ()			
	Vendor		A Test	Enter your cre	dit card	ISA !	DISCOVER AMERICAN		
	Payment Summary				CREDIT CARD NUMBE				
	Item	Rate	Amount						
	PayCargo Transaction	100.00	\$100.00	NAME ON CA	RD*				
	Shipper Fee	18.00	\$18.00	EXP. DATE *	CVV*®	ZIP COI	DE *		
		Subtotal	\$118.00						
	Credit Card Processing Fee	0.038 x 118.00	\$4.48						
		Tota	al: \$122.48	_					
		Payment Date	e: 07/01/2024						
					By completing this pa <u>Terms and</u>	ayment you ag	ree to our		



Payment Successful

You and your Vendor will receive an alert that the payment has been made.





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Thank You!

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